

UNITED STATES POWER SQUADRONS
DISTRICT 9
STANDARD OPERATING PROCEDURE

Title:

**REMEMBRANCE OF DEPARTED
MEMBERS – CONFERENCE**

No. **26**

Date Created: 19 Mar 1993

Revised:

1. The District Executive Officer shall request by letter the names of any deceased active member since the last conference from each squadron commander. The list should be sent to the District Executive Officer in time to be received before the conference.
2. The District Executive Officer will provide the District Commander with the list of departed members before the conference meeting.
3. Under "Recognition of Deceased Members" on the agenda, the D/C or his appointed designee will read the list of deceased members.
4. A bell shall toll once after the reading of each departed members' name.
5. The D/C will ask all members to stand and request the chaplain to offer a benediction for departed members.
6. The District memorial bell shall be kept in the custody of the Executive Officer and passed on to his successor.
7. The District memorial bell can be used for other District functions at the discretion of the D/C.

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SOP 26 HISTORY:
CREATED : 19MAR1993
REVISED: