

UNITED STATES POWER SQUADRONS
DISTRICT 9
STANDARD OPERATING PROCEDURE

Title:

NOMINATING COMMITTEE

No. **31**

Date Created: 28 Aug 1996

Revised:

1. The Nominating Committee is structured in accordance with Article II. Section 2.14.1 of the District Bylaws.
2. It is recommended that the immediate Past District Commander be elected as chairman by the committee.
3. The committee shall meet at each District Conference and as frequently between conferences as is needed to perform its task.
4. The committee must seek the acceptance of each person to be nominated for any elected office or committee. It is also recommended that the committee interview each candidate not only for the purpose of insuring acceptance of a nomination, but also to review the scope of responsibilities of the position and its assigned duties.
5. The committee must consider the views of all squadrons and will strive to maintain a geographical balance in bridge line positions.
6. The chairman must obtain approval from the National Educational Officer for the nomination of the DEO and AsstDEO in accordance with USPS requirements.
7. The deliberations of this committee are confidential.
8. Records revealing committee deliberations or correspondence in respect to individual candidates must be removed from any committee member's files before passing them to a successor.
9. The committee is encouraged to utilize the services of the Personnel Committee to obtain information about possible candidates.
10. The chairman shall forward to the D/Sec the list of nominations together with resumes of each candidate in time for inclusion in the Notice of Spring Conference. (See Section 2.14.1 of the District Bylaws)
11. The committee may make recommendations to the DIC of candidates for nomination as general members of the Governing Board.

* * * *

SOP 31 HISTORY:
CREATED : 28AUG1996
REVISED: